



Educational Assistance Program

In its commitment to advancing knowledge, Pro Vita Care Management Inc. is proud to roll out the new and improved Educational Assistance benefit to help permanent, full-time and part-time employees (those working over 25 hours on average a week) reach their educational and career goals (please see brochure for further eligibility requirements).

The Educational Assistance benefit may be used for university/college credit course work.

APPLICATION PROCESS

TO APPLY FOR REIMBURSEMENT, THE EMPLOYEE MUST:

Complete the application (applications can be picked up from your managers office) and obtain an initial recommendation from their manager.

Approved applications will be sent to Human Resources for final approval. Applications must be sent to the Head Office, attention of Manager, Human Resources. Applications will be received from June 15th until July 15th of each year.

Applications received after July 15th will not be considered and applicants must apply again for the next year.